

# *2025 Senior Royal Ambassador Packet*



 **ISABELLA COUNTY 4-H**   
**ROYAL AMBASSADOR PROGRAM**

**“Growing the next generation of Leaders”**

# **Senior 4-H Royal Ambassador Team Criteria**

## **Eligibility Requirements:**

- Age: 15-19 Age determined as January 1st of the current year.
- Individuals must be enrolled in an Isabella County 4-H club for 2 or more years, which may include Cloverbud years.

## **Application Process:**

1. Complete the Senior 4-H Royal Ambassador Packet, Application, two Letters of Recommendation, cover letter, resume, and three references.
2. **Two recommendation letters** must be completed by a current Isabella County 4-H leader and another person who is not affiliated with 4-H. Relatives cannot provide recommendation letters.
3. **Submit a Cover Letter and Resume.** The cover letter will be addressed to Liz Antvelink -MSU Extension 4-H Coordinator, and should include the following: what makes you a good Ambassador candidate, what would you do as the Ambassador to improve Isabella County 4-H, and what events or project ideas would you like to complete while you are Ambassador. The resume (Example included with this packet) should include where you attend school and your grade, employment history (if any), extracurricular activities such as sports, school clubs, church groups, etc., community service projects you have participated in, involvement in 4-H including fair projects, and special awards or recognition you have received. The reference page has 2-3 references with names, phone numbers, emails, and occupations.

**\*\*Deadline:\*\* All Materials must be submitted by Friday, May 2nd, 2025.**

- The application deadline is 4:00 pm **Friday, May 1st, 2026**, to the Extension Office which is the former McGuirk Office (510 Pickard Rd, Mt.pleasant MI 48858)
- Prepare a visual aid (PowerPoint, Quilt, Display Board, Game Board, etc.). Considering your 4-H involvement, this will be shared with the Evaluating Panel during the interview on **Sunday June 28th from 1-5 PM** at Maranatha Baptist Church (5282 E Airport Rd Mt. Pleasant MI 48858)

# **Point System**

## **Scoring for Senior 4-H Royal Ambassador Program**

**Application Packet.....10pt**

### **Resume**

- Format.....25pt
- Quality and or Quantity of information ..... 50pt

### **Cover Letter**

- Presentation of the Cover Letter,Resume, & References.....5pt
- Grammar.....25pt
- Why you are interested and qualified for the position .....25pt
- Format.....25pt

### **Interview**

- Attire.....5pt
- Visual Aid Sources.....15pt
- Involvement in County 4-H.....30pt
- Poise/Enthusiasm Toward 4-H.....20pt
- Personality .....20pt

**Total: 255 Points**

## **Scholarships to be Awarded:**

Senior 4-H Queen Royal Ambassador: \$500

1st Runner-Up Queen Royal Ambassador:\$400

## **Helpful Hints and Information**

1. Complete the 4-H Ambassador Application packet – in your handwriting; completely answer all questions listed and proof each item carefully. The Leader Recommendation Form should be completed by a 4-H leader in Isabella County and a non-4-H adult (pastor, coach, teacher, etc.) who knows you well and is not a relative.
2. When working on your resume and cover letters, do not hesitate to ask questions about how to create a resume or cover letter. When writing your cover letter and resume, ensure you are neat and organized; if you have never had a job, that is fine. Instead of job experience, you can use your community service/volunteer experience to help fill your resume.
3. Develop a visual aid that shows what 4-H means to you. It may include pictures/brochures from 4-H events you have attended, accomplishments at the fair, or your future 4-H plans. The display should be organized, clean, creative, and positive. You will use this as a guide through your interview. The sky's the limit! Show your style and take pride in it.
4. Participate in a personal interview on **Sunday, June 28th, 2026, from 1-5 PM**. Dress nicely and neatly. We suggest you do not wear jeans, shorts, t-shirts, tank tops, or flip-flops. When you step into the room to meet with the judges, you want to make a very positive first impression -- dress for success! You will have approximately ten minutes. To describe/discuss your visual aid, the judges will ask you some questions. Practice with someone ahead of time and be yourself. Let the judges get to know you, and show them why you would be a GREAT 4-H Ambassador!
5. The most important thing is to have FUN!

# **Important Dates**

**Thursday, January 29th, 2026, 6 pm:**

**Royal Ambassador Information Meeting**

Please join us at Maranantha Baptist church to learn more about our Royal Ambassador program. We will be going over the program, benefits, opportunities, how to run, and the experience that the 2024 Royal Ambassadors have gained.

Address (Maranantha Baptist Church, 5282 E Airport Rd, Mt Pleasant, MI 48858.)

**Friday, May 1st, 2026, by 4:00 pm:**

**Application Packets Due to the 4-H Extension Office**

Return the entire completed Application packet by 4:00 p.m. to the 4-H Extension Office, (currently using former McGuirk office 510 Pickard Rd Mt. Pleasant MI 48858 please watch the Isabella County 4-H Facebook for any updates) If there are issues turning in completed applications please call coordinator Lillian Albaugh.

**Sunday, June 28th, 2026, 1-5 PM**

**Applicant Interviews**

Interviews will be held at Maranatha Baptist Church, 5282 E Airport Rd, Mt Pleasant, MI 48858. Refreshments will be provided. We encourage everyone to show up 20 minutes before your assigned time slot, and would like everyone to attend as much of the afternoon as possible. Volunteers will be available for any last-minute assistance prior to your interviews.

**Sunday, July 12th, 2026, 2:00 pm:**

**Announcement of the New 2025 Royal Ambassador Team**

The announcement will be held at Maranatha Baptist Church, 5282 E Airport Rd, Mt Pleasant, MI 48858. We will have snacks and beverages before the announcement; all participants and family members are invited to join us for the disclosure of the new Isabella County Royal Ambassador Team.

**Royal Ambassador Coordinators' Contact Information:**

Lillian Albaugh

Phone: (989)513-8202

Email: lillianalbaugh@gmail.com

Olivia Block

Cell: (989) 898-8328

Email: Olivиablock\_19@icloud.com

Kourtney Collin

Phone: (989) 444-2097

Email: kcollin10@gmail.com

Elizabeth Antvelink (4-H Coordinator)

Phone: (989) 615-6574

Email: antveli3@msu.edu

# ***Senior 4-H Royal Ambassador Program***

## Application Form

**\*\*Handwritten, use additional sheets as needed. NO SCRIBBLES OR 1 POINT WILL BE TAKEN OFF FOR EVERY SCRIBBLE. Please make sure you are using either a Black or Blue Pen\*\***

**This needs to be turned in by May 1st, 2026**

Name: \_\_\_\_\_ 4-H Age: \_\_\_\_\_ Years in 4-H: \_\_\_\_\_

## 1. Tell me about yourself?

**2. What projects do you participate in? Which one is your favorite project to show and why?**

3. What was one challenge you faced when showing one of your projects, and how did you overcome it?

**4. Are you in any other 4-H Programs (Ex: Teen Leaders, Council, Current Member of the Royal Ambassadors, or extra).**

**5. What goals do you have for your future in the 4-H program?**

## 6. What does 4-H mean to you?

**7. Outside of 4-H, what other programs are you involved with?**

**8. What community service projects have you participated in? Which community service project was your favorite and why?**

9. What are your leadership skills? (Dedication, headstrong, and extra).

## **10. What are some of your hobbies?**

**11. Why do you believe that you would be the perfect candidate for this position?**

**12. If you were a Senior representative for Isabella County 4-H, what would you do to help Isabella County 4-H grow?**

### 13. Why would you like to be King/Queen Royal Ambassador?

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# ***Personal Information***

*This personal information sheet is for the use and records of the Isabella County 4-H Ambassador Program coordinators only. Judges or any other outside party will not have access to this information. Please return this sheet with the handwritten Application, cover letter, and both Recommendation Forms to the 4-H Extension Office by May 1st, 2026, by 4 PM.*

Needs to be turned in by May 1st, 2026

Print Legibly

**Full Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Full Mailing Address:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**4-H Age:** \_\_\_\_\_ **Years in 4-H:** \_\_\_\_\_ **Birth Date:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**4-H Club(s):** \_\_\_\_\_

**Administrative Leader/4-H Leader:** \_\_\_\_\_

**Competing in which division (Circle one)**    Senior    Intermediate    Junior

**Shirt Size:** \_\_\_\_\_ Youth/Adult (Two are provided/ these will come in adult size)

**Jacket Size:** \_\_\_\_\_ Youth/Adult (One provided/ please put your exact coat size because we will order a size up so that way you can wear your sweatshirt underneath.)

**Parent/ Guardian Name(s) and contact number(s):**

**Parent Number 1:**

**Name:** \_\_\_\_\_ **Primary Phone Number:** \_\_\_\_\_

**Parent Number 2:**

**Name:** \_\_\_\_\_ **Primary Phone Number:** \_\_\_\_\_

# **Senior Royal 4-H Ambassador Program**

## **4-H Leader Recommendation Form**

\*\* Handwritten, use additional sheets as needed. If you have a relative or a parent as your 4-H leader, you are allowed to ask any of the other 4-H Leaders that affiliate with Isabella county and some one that is not a relative.

*This needs to be turned in by May 1st, 2026*

**Applicant's name:** \_\_\_\_\_

**What is your association with the applicant?**

---

---

---

---

**Explain why this applicant would make an excellent representative for the Isabella County 4-H Program.**

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**Other comments you would like to share about the applicant?**

---

---

---

---

---

---

---

---

**Printed Name** \_\_\_\_\_

**Leader's  
Signature:** \_\_\_\_\_ **Contact#:** \_\_\_\_\_

# **Senior Royal 4-H Ambassador Program**

## **Recommendation Form**

\*\* Handwritten, use additional sheets as needed. This needs to be turned into the MSU Extension Office by May 1st, 2026\*\*

**Applicant's Name:** \_\_\_\_\_

**What is your association with the applicant?**

---

---

---

---

**Explain why this applicant would make an excellent representative for the Isabella County 4-H Program.**

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**Other comments you would like to share about the applicant?**

---

---

---

---

---

---

---

---

---

---

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Contact#:** \_\_\_\_\_

# 4-H Ambassador Program

**\* PLEASE! Read carefully and ask questions for clarification-signature indicates agreement with these terms.\*\***

**This needs to be turned in by May 1st, 2026**

1. Complete all required forms in your handwriting (besides the resume, cover letters, and references), following directions carefully.
2. Here is a list of fair week Responsibilities:
  - a. Pre Fair Week Planning
  - b. Assist at the Still Exhibit Auction, Small Animal Auction, Large Animal Auction, – these events are required during fair week.
  - c. The team attends the grandstand events, which are to be determined by the program coordinators.
  - d. Participate in Goat Milking, Dairy Hand Milking, Baby Calf Parade, and Pedal Pullers Competition.
  - e. Be present at small and large animal showmanship events to lead pledges and pass out awards.
3. Post-Fair Responsibilities:
  - a. Attending 4-H Banquets.
  - b. Job Shadowing.
  - c. Attend professional photo sessions.
  - d. Mount Pleasant, Beal City, Shepherd, and Coleman Christmas Parade and Shepherd Maple Syrup Parade.
  - e. Support the TSC Paper Clover Campaign(s)- one in the fall, one in the spring.
  - f. Ceremony for the new upcoming team.
4. Throughout the year, assist other 4-H members/leaders at various clinics, workshops, and educational opportunities at the discretion of the 4-H Program Coordinator, as well as complete community service projects.
5. 4-H Ambassadors should present themselves politely, respectfully, and appropriately.
6. Certain events will require parent/guardian participation/involvement.
7. 4-H Ambassador Program participants will be held to the 4-H Code of Conduct. The 4-H Program Coordinator and Fair Board representatives will handle disciplinary issues or conflicts.

**Applicant and parent/Guardian Acceptance:** If chosen as a 4-H Ambassador, I understand and agree to the rules, expectations, and statements made throughout this application packet. Any breach of these rules, responsibilities, and expectations may result in removal from the program and forfeiture of any monetary award and other benefits.

---

**Applicant Signature**

**Parent/Guardian Signature**

**Date:** \_\_\_\_\_

**EXAMPLE: Cover Letter**

**Minnie Mouse**  
(989) 555-5555  
minniemouse@gmail.com

---

May 1st, 2026

Liz Antvelink  
510 W. Pickard St.  
Mt.Pleasant, MI 48858

Dear Liz Antvelink

Hello, my name is Minnie Mouse. Thank you for the opportunity to apply for the Senior Royal Ambassador. After reviewing the job description, I see you are looking for a qualified candidate. Given these requirements, I am confident I have the necessary skills to serve in the available position and perform above expectations successfully.

I am a dedicated 4-H member who is the Mickey Mouse Club House 4-H club president. I've been involved in 4-H for 15 years showing Hogs, Rabbits, Dairy Feeders, and multiple arts and crafts. As a 4-H member, I have been involved with numerous community service projects. Such as 4-H camp clean up, 4-H grounds clean up, twilight shows, soup kitchen, and 4-H Camp Counselor. Also, in the past, in 2000, I was Isabella County Fair 1st runner up, then in 2010, I was Fair princess, and finally, in 2015, I was named Senior Ambassador. With these experiences and what 4-H has taught me throughout the years, I would be honored to represent Isabella County. Growing up in 4-H has taught me many valuable lessons that later turned into experiences I can use in my future career. You will be satisfied with selecting me as your Senior Royal Ambassador. I apply proven teamwork, leadership, and prominent communication skills, which I hope to leverage into the Isabella County 4-H.

After reviewing my resume, I hope you will agree that I am the competent and competitive candidate you seek. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at 1(800) 000-0000 or via email at MMouse@gmail.com if you have any questions or concerns.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

*Minnie Mouse* (HandWritten Signature)

Minnie Mouse

### *EXAMPLE: Resume*

**Minnie Mouse**  
1-(800) 000-000  
MMouse@gmail.com

## Education

## Job Experience

Job Month year- Month year  
Job Month year- Month year

## Extra-Curricular Activities

## Your Extra-Curricular Activities

## Community Service

**Name of the Community Service** \_\_\_\_\_ Month Year- Present or when you ended \_\_\_\_\_

## Awards

**Name of Awards that you received from 4-H or Outside of 4-H**      **Month Year**

**EXAMPLE: References**

**Minnie Mouse**  
1(800)000-0000  
MMouse@gmail.com

---

Reference 1  
Address  
Phone number  
Email  
Who the person is to you

Reference 2  
Address  
Phone number  
Email  
Who the person is to you

Reference 3  
Address  
Phone number  
Email  
Who the person is to you